

Private Non-Profit

Title III Services for PNP Schools

PNP User Guide Training



Objectives

AGENDA

- Networking Breakfast
- Welcome and Introductions
- Title III, PNP User Guide Training
- Title III, PNP Website and Resources Overview
- Title III, PNP Planning Tool
- Question and Answer/Closing

Objectives

Training Goals

- Content Objective
 - Participants will explore the rules and regulations related to Title III, Part A services to Private Non-Profit (PNP) schools.
- Language Objective
 - Participants will read and collaborate about the procedures for local educational agencies (LEAs) to assist in planning, designing, implementing, and evaluating services related to Title III, Part A services to PNP schools.

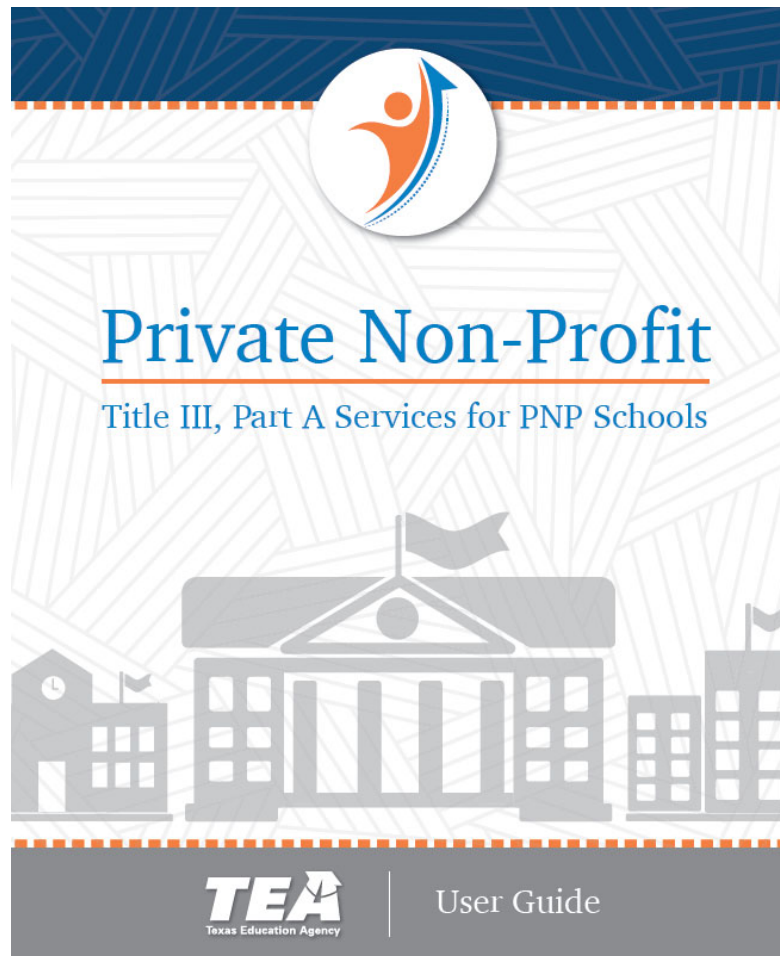
Private Non-Profit

Title III, Part A Services for PNP Schools

Introduction

- Title III, Part A Services for PNP Schools details the responsibilities that Title III-funded LEAs have in providing services to eligible PNP schools. Make note : when citing statute the term private school(s) is used. However, at times, private school(s) and PNP school(s) may be used interchangeably.
- As part of the Every Student Succeeds Act (ESSA), Title III, Part A services are to be provided to eligible PNP school English learners, their teachers, and other educational personnel. Under Title III, Part A statute, the primary goal is to enable all children attain English proficiency and master standards in academic subjects.

PNP Schools User Guide



PNP Schools Reference Sheet

Private Non-Profit
Title III Services for PNP Schools

PNP Schools Reference Sheet

PNP Schools Reference Sheet

The local educational agency (LEA) four-step process ensures compliance regarding Title III, Part A in providing equitable services to eligible (ELLs) in private non-private (PNP) schools.



Step 1: Annual Contact and Consultation
LEAs are required to annually contact PNP schools within its boundaries to be aware of the availability of federal program services and to determine if there is interest in participating in any of the federal programs. Every Student Succeeds Act (ESSA) Title VIII, Part F – Un



Step 2: Determine Eligibility
LEAs are responsible for determining eligibility for PNP schools to participate in the consultation the LEA and PNP school must establish. The state's policy for identification can be used if agreed upon by school representatives during the consultation.



Step 3: Determine and Provide Services
The services that the LEA will provide should be discussed with the consultation the LEA and PNP school must establish. The participation which may include: services for ELLs, materials development, and services for parents of ELLs.



Step 4: Evaluate Services
LEAs are responsible for evaluating Title III, Part A services of the assessment of services will depend on the size and type of services provided.

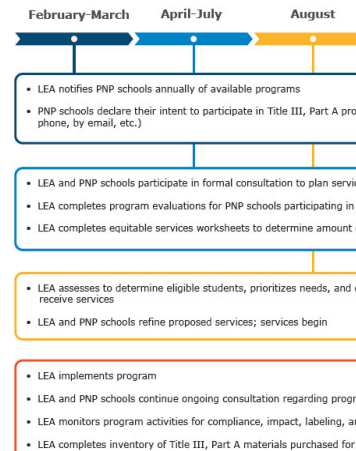
PNP Schools Reference Sheet
Copyright © Texas Education Agency, 2016

Private Non-Profit
Title III Services for PNP Schools

PNP Schools Reference Sheet

Timeline of Procedures

While there is no required timeline for meeting Title III, Part A consultation for equitable services, the following sample schedule is offered:



PNP Schools Reference Sheet
Copyright © Texas Education Agency, 2016

Private Non-Profit
Title III Services for PNP Schools

PNP Schools Reference Sheet

Timely and Meaningful Consultation

The series of activities demonstrate how a meaningful consultation develops.

- LEA must annually contact PNP schools of available Title III services (even if the PNP school has declined services in the past).
- Initial contact should occur before the LEA submits its application for federal funding. If a PNP school notifies the LEA of its participation in Title III, Part A services, the LEA should begin the consultation process with the PNP school's representative.
- Consultation may occur in person, online, through email communication, or documented phone calls.
- Consultation should occur before the LEA makes any decision that affect the opportunities of the eligible PNP school's student and other educational personnel to participate in services.
- As part of the consultation process, the LEA must maintain documentation demonstrating that the consultation occurs to the LEA making any decisions.
- Consultation should include a discussion of service delivery mechanisms that the LEA could use to provide equitable services.
- Consultation should continue throughout the implementation and assessment of activities.

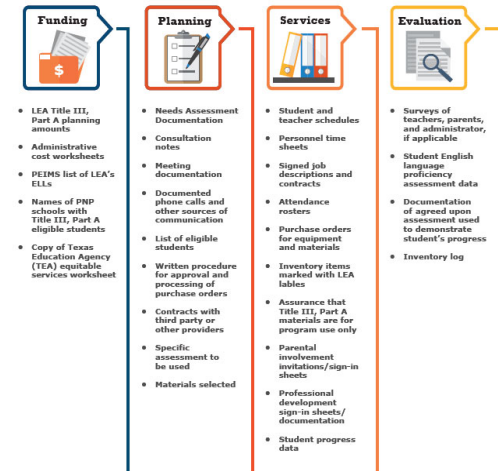
PNP Schools Reference Sheet
Copyright © Texas Education Agency, 2016

Private Non-Profit
Title III Services for PNP Schools

PNP Schools Reference Sheet

Maintaining Documentation

Documentation of program activities is critical to ensuring compliance with ESSA, Title III, Part A guidelines.



PNP Schools Reference Sheet
Copyright © Texas Education Agency, 2016

Title III, Part A: Responsibilities

Title III-funded LEAs have a responsibility to provide Title III, Part A services to private non-profit (PNP) schools' eligible English learners with the primary goal of ensuring all students gain English proficiency and master challenging standards in academic subjects.

In addition, local educational agencies (LEAs) must follow a process to plan, design, implement, and evaluate their program and services.



LEA Four-Step Process

The LEA four-step process ensures compliance with federal law regarding Title III, Part A in providing services to eligible English learners in PNP schools.



LEA Four-Step Process

Step 1: Annual Contact and Consultation

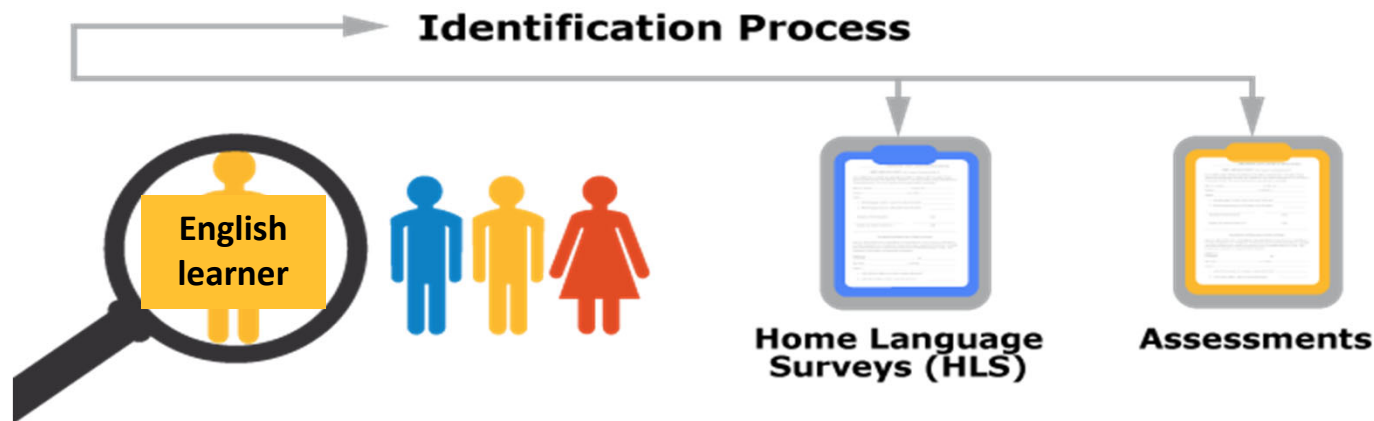
The annual contact begins the consultation process between the LEA and PNP schools located within its attendance boundary. Adequate notice is critical in ensuring a meaningful consultation and the likelihood that those involved will be well prepared with the necessary information and data for decision-making.



LEA Four-Step Process

Step 2: Determine Eligibility

The LEA is responsible for determining eligibility for the PNP school's English learners. During the consultation, the LEA and PNP school must establish eligibility criteria. The state's policy for identification can be used if agreed upon by LEA and PNP school representatives during the consultation.

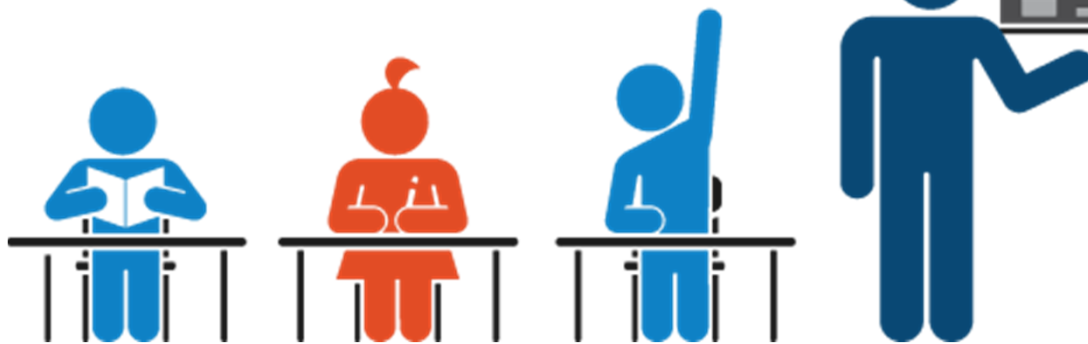


LEA Four-Step Process

Step 3: Determine and Provide Services

The services that the LEA will provide should be discussed during consultation. Services should be designed to meet the educational needs of the PNP school's English learners, teachers of English learners, and other educational personnel.

Teacher trainings must be designed to meet the needs of English learners.



LEA Four-Step Process

Step 4: Evaluate Services

The LEA is responsible for evaluating Title III, Part A services for PNP schools. The extent of the assessment of services will depend on the size and scope of services provided. **Evaluation** is a part of the consultation discussion and may include, but is not limited to, services, activities/consultation, and materials/equipment.



Funding

- Federal law stipulates the use of Title III, Part A funds and how LEAs can meet compliance.
- A service delivery plan must be provided by employees of the LEA or through a contract made by the LEA with a third party (**third party contract***).
- TEA requires LEAs with participating PNP schools to complete and submit a services worksheets annually.
- In no case are funds actually transferred to participating PNP schools; only services are provided.



Maintaining Documentation

Documentation of program activities is critical to ensuring compliance with ESSA, Title III, Part A guidelines.

There is:

- Required Documentation
- Types of Documentation



Consolidated Federal Grant Application



Consolidated Compliance Report



Services Worksheets



Private Nonprofit School Participation Report (Schedule PR7000)

PNP Planning Tool



PNP Planning Tool

LEA: _____ Date: _____

PNP: _____ Annual Consultation Date: _____

Annual Consultation Notes:

| |
|--|
| |
| |
| |

Plan for determining eligibility/exit:

| |
|--|
| |
| |
| |

Type(s) of Assessment(s): *(if applicable)*

Types of Materials/Equipment:

| | |
|--|--|
| | |
| | |
| | |

Types of Services:

Types of Professional Development:

| | |
|--|--|
| | |
| | |
| | |

Parental Component:

Required Documentation:


| | |
|--|---|
| | <input type="checkbox"/> Identify on Grant Application |
| | <input type="checkbox"/> Report on the Consolidated Compliance Report |
| | <input type="checkbox"/> Complete Equitable Services Worksheet |
| | <input type="checkbox"/> Download and maintain PNP Participation Report |


Program Evaluation:


| | |
|--|---|
| <input type="checkbox"/> List the eligibility and exit process: - How did the eligibility and exit process function? | <input type="checkbox"/> List the types of parental components conducted: - How did the parental components function? |
| <input type="checkbox"/> Log materials and equipment: - Were the materials and equipment inventoried and/or returned? | <input type="checkbox"/> List the types of assessments provided: - Did the assessments provide the necessary information needed? |
| <input type="checkbox"/> List professional development provided: - How was professional development successful for English learners and teachers? | <input type="checkbox"/> List the types of program services provided: - How did the program services support English learners? |

Texas Gateway

www.texasgateway.org

 [TEA WEBSITE](#) [CONTACT TEA](#) [SIGN UP FOR UPDATES](#)

 [TEKS](#) [SEARCH](#) [MORE ▾](#) [Log in](#) [Sign Up](#)



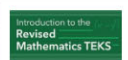


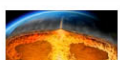

Online resources
FOR YOUR CLASSROOM

Find engaging, TEKS-aligned resources you can use with your students as part of classroom instruction, intervention, acceleration, or additional practice.

[show me more](#)

[BROWSE TEKS](#) [BROWSE RESOURCES ▸](#)

Featured Resources 1 of 2



 **Texas Gateway**
for online resources by TEA

Resources and Sample Forms

- ☐ Communication log
- ☐ Sample formula to Determine Funding
- ☐ LEA Affirmation of Consultation
- ☐ LEA Checklist of Consultation Topics
- ☐ PNP Glossary
- ☐ PNP Meeting Minutes Format
- ☐ PNP Meeting Sign In
- ☐ PNP Professional Development Sign In
- ☐ PNP Sample Worksheet for Professional Development
- ☐ PNP School Letter
- ☐ PNP School Letter of Intent
- ☐ PNP School Inventory Sheet
- ☐ PNP Schools Reference Sheet
- ☐ The Compliance Process for PNPs
- ☐ Title VIII, Part F – Uniform Provisions

Objectives

Training Goals

- Content Objective
 - Participants will explore the rules and regulations related to Title III, Part A services to Private Non-Profit (PNP) schools.
- Language Objective
 - Participants will read and collaborate about the procedures for local educational agencies (LEAs) to assist in planning, designing, implementing, and evaluating services related to Title III, Part A services to PNP schools.

Private Non-Profit

Title III Services for PNP Schools

For further information contact your local
Educational Service Center.